Week	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27
NCC																											
Consultation on Full Draft Core Strategy																											
Submission Draft Core Strategy																											
Submission of Core Strategy																											
Independent Examination																											
Adoption of Core Strategy																											
Ponteland TC																											
STAGE 1 - SET UP																											
Confirm PNP Group Members																											
Terms of Reference/Town Council Resolution																											
Agree Aims of Neighbourhood Plan																											
Agree Project Plan With LA Stakeholders																											
Agree Project Budget With Town Council																											
Initial Survey Identifying Community Priorities																											
Finalise Project Terms of Reference																											
Set Up & Populate PNP Website																											
Advise Project Plan & Participation Opportunities																											
Define and Map Out 'Neighbourhood Area'																											
Formally Apply to Local Planning Authority (LPA)																											
LPA Publicise Application & Invite Comments																											
STAGE 2 - IDENTIFICATION				Critical Path																							
Review Existing Data																											
Establish Topic Group Objectives																											
Identify Potential Development Sites																											
Launch/Community Engagement/Workshops																											
STAGE 3 - EVALUATION																											
Document the Evidence Base																											
Evaluate Key Issues																											
Confirm Project Aims, Objectives & Vision																											
Identify Planning & Other Policies Required																											
Landowner/Stakeholder Liaison																											
Crosscheck with NPPF/Draft Core Strategy etc																											
STAGE 3a - REPORTS																											
Confirm Vision & Objectives																											
Prepare Stage 3 Evaluation Reports																											
Liaison with NCC Re Core Strategy																											
STAGE 4 - DRAFT PLAN																											
Vision & Objectives Consultation/Questionnaire																											
Prepare Draft Neighbourhood Plan																											
Carry Out Stratagic Environmental Assessment																											
Publicise Draft Plan																											
Pre-submision Consultation																											
STAGE 5 - CONSULTATION																											
Community Feedback/Representations																											
Approach Statutory Consultees																											
Landowner/Stakeholder/Business Feedback																											
Analyse Responses & Amend Plan as Necessary																											
STAGE 6 - FINAL PLAN																											
Prepare Final Neighbourhood Plan																											
Prepare Basic Conditions Statement																											
Prepare Consultation Statement																											
Submit Plan to LPA																											
LPA Publicise Plan & Invite Comments																											
LPA Appoint Independant Examiner																											
LPA Compliance Checks																											
STAGE 7 - INSPECTION																											
Independant Examiner Considers Plan																											
Independant Examiner Prepares Report																											
STAGE 8 - REFERENDUM																											
LPA Publish Report on Website																											
LPA Set Up & Publicise Referendum																											
Referendum																											
LPA Publish Results																											
LPA Confirm Decision																											
PLAN ADOPTED																											
Government Guidelines	Step 1		Step 2					Step 3									Step 4			Step 5		Step 6			Step 7		

Critical Path